



MISKIN MANOR HOTEL BUSINESS AND EVENTS BROCHURE

Conferences | Meetings | Private Dining | Accommodation | Health Club | Meisgyn Restaurant





With superb facilities, a beautiful back drop and packages to suit all clients, Miskin Manor is an ideal conference and events venue located just minutes off Junction 34 of the M4 motorway



ABOUT MISKIN MANOR

Miskin Manor is a Grade II listed independent family run hotel with 42 individual bedrooms and 4 Self-Catering Lodges, located just off Junction 34 of the M4 motorway.

The hotel is steeped in history and character, with parts of the hotel dating back to 1858, and is set in 25 acres of award winning gardens and woodland, also home to an extensive array of wildlife which creates a memorable and unique experience for you and your guests.

WHAT WE OFFER

- Independent, family run Grade II listed, four star hotel
- A warm and friendly welcome with the highest quality service
- Ideally located just minutes away from junction 34 of the M4 (approx. 1 mile) – 20 minutes from Cardiff, 40 minutes from Swansea and 2 hours from London
- 10 minutes drive from Pontyclun Train Station
- An award winning restaurant, serving homemade dishes prepared with locally sourced ingredients
- Assistance from our Business and Events Team during your preparations
- Loyalty discounts available
- Preferential accommodation rates for your conference or event guests
- Exclusive use of the hotel available (surplus charge, subject to availability)





We are one of the largest Country House Hotels in South Wales, a real... "Hidden Gem"

As an independent hotel, we are able to be more flexible and versatile with your requirements or unusual requests.

EXCLUSIVITY

If you are looking for an opportunity to have **exclusivity** for your event or function then we can accommodate your needs. Exclusivity includes the following: access to all function rooms, private dining rooms, lounges and bedrooms and use of the hotel grounds. This does not include the Health Club. For further information and to check availability, please call the **Business & Events Team on (01443) 224204**.

FACILITIES

Miskin Manor is able to offer a choice of 8 individual functions rooms all with natural daylight, views of the grounds, with the larger having air-conditioning and access to lots of external space. Depending on your guest numbers, type of event and layout, we will work with you to accommodate your requirements - 2 to 250 guests or for larger events marquee hire (subject to availability) can be sourced for you.

- Offering **ample FREE** parking for large events
- Complimentary **Wi-Fi access** throughout the hotel
- 100MG of Broadband with Hard Wired Connection for those secure events or Video Conferencing (additional charge applies)
- **3 Heli Pads** located in our Paddock for those who wish to arrange a different mode of transport to an event or function (by arrangement and charge applies)



Our **accommodation** consists of 42 bedrooms and 4 Self Catering Lodges. All rooms are individual in size and décor and many holding charming features that are in keeping with the Grade II listing. There is a choice of bedrooms which include: Standard Double Rooms; Family Rooms; Single Rooms; Twin Rooms; Executive Rooms; Four Poster Rooms; Lady Juliette Suite.

For accommodation, please call our **Reservations Department on (01443) 224204** or email reservations@miskin-manor.co.uk.

MISKIN MANOR HEALTH CLUB

Located in the grounds is our **Health & Fitness Club** that is **FREE** for hotel residents, including 24hr Residential and Day Delegate guests. It boasts new Star Track fitness equipment; Free Weights Room; Multi-Function Room; dedicated Spin Room; Dance Studio for Pilates and Yoga; 15m Indoor Pool; Sauna; Steam Room; extensive outdoor space; as well as a Café serving light refreshments, tea's and freshly ground coffee with **FREE WI-FI**.



Our other onsite services, which are located at the Health Club, with their own direct access and are **independently run** include: **Mi:Skin Beauty Salon** for your beauty needs and **The Wellbeing Centre** with clinically trained staff that offer reflexology; cupping; clinical massage and other treatments. If you wish to book an appointment at either business or wish to discuss the treatments and make a payment, please call: **Mi:Skin Beauty** on (01443) 303034 / **The Wellbeing Centre** on (01443) 803955.

CONTACT US

To make a booking or to arrange an appointment, please call (01443) 803954 or email conference@miskin-manor.co.uk

Whilst we are sure this brochure outlines everything you'll need to know, nothing can compare with seeing the hotel for itself, meeting with one of our Business and Events Co-ordinators to view the facilities and discuss your requirements in more detail.



PROVISIONAL BOOKINGS

Provisional bookings can be held for 14 days before we require confirmation of the reservation and a non-refundable deposit payment of the room hire to secure the booking. All final payments can be discussed to your preference.

If you have any queries, please do not hesitate to contact us. We look forward to hearing from you.

TERMS & CONDITIONS

A full copy of our terms and conditions will be sent to you via email upon request.

For quotations on prices and availability, please contact a member of the Conference and Events Team on 01443 803954 or send your queries via email to conference@miskin-manor.co.uk. All prices are inclusive of VAT at 20%, unless otherwise stated. Please note VAT is subject to change in line with Government directives. We offer a maximum of 8% commission on conference bookings on request (gross rate).

**FREE WI-FI | FREE ONSITE PARKING | SUPERB FACILITIES | HEALTH CLUB
ACCOMODATION | MEISGYN RESTAURANT**





CONFERENCE PACKAGES

These packages apply to a minimum of 8 guests

*Please contact a member of the Business and Events Team for a quotation
on 01443 803954 or email conference@miskin-manor.co.uk*

DAY DELEGATE

- Tea/Coffee and Home-made Biscuits on arrival
(Why not add Bacon/Sausage/Egg Rolls for only £4.00 extra per person?)
- Mid-morning Tea/Coffee and Pastries
- 2 Course Buffet (minimum 15 guests), 2 Course TDH Menu or Working Lunch
- Tea/Coffee, Mineral Water and Orange Juice with Lunch
- Mid-afternoon Tea/Coffee and Home-made Welsh Cakes

24 HOUR RESIDENT

- Tea/Coffee and Home-made Biscuits on arrival
(Why not add Bacon/Sausage/Egg Rolls for only £4.00 extra per person?)
- Mid-morning Tea/Coffee and Pastries
- 2 Course Buffet (minimum 15 guests), 2 Course TDH Menu or Working Lunch
- Tea/Coffee, Mineral Water and Orange Juice with Lunch
- Mid-afternoon Tea/Coffee and Home-made Welsh Cakes
- 3 Course Dinner in our restaurant or private dining room (subject to numbers/availability)
- Overnight 4* Accommodation with Breakfast (based on a standard bedroom at single occupancy)

Both packages also include complimentary:

- **Main Meeting Room Hire**
- **Flipchart, LCD Projector and Screen**
- **Pens, Pads, Mineral Water, Cordial and Mints**
- **Use of our Health and Fitness Club**

TERRACE SUITE



Dimensions (m)			Layout Capacity						
L	W	H	Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
18.5	8.5	3	250 <i>(without stage)</i>	55	30	50	50	80	120
			160 <i>(with stage)</i>						

TERRACE SUITE

The classically furnished Terrace Suite leads out onto our extensive yet beautifully manicured garden. You and your guests can take advantage of the South facing aspect of the suite, enjoying hours of sunshine throughout the day. The Terrace Suite can comfortably accommodate up to 250 theatre style or up to 90 cabaret style.

Just across the corridor is our exclusive Chestnut Bar which can also be used as a syndicate or breakout room, if you so wish.

- ✓ 250 maximum capacity
- ✓ Suitable for private dining
- ✓ Access to garden terrace and grounds
- ✓ Designated Chestnut Bar
- ✓ Breakout/syndicate room across the corridor available (surplus charge)
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Air conditioning
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking

GLYNDWR SUITE



Dimensions (m)			Layout Capacity						
L	W	H	Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
15	6	3.5	130	35	50	35	35	50	90

GLYNDWR SUITE

The medieval style Glyndwr Suite is the perfect setting for conferences and events between 35-130 guests. Complementing the room is the exclusive Holly Bar as well as access to our courtyard area in front of the quaint cottages.

The Glyndwr Suite is multi-purpose and can also incorporate the adjoining Minstrel Hall, making use of this extra space as a breakout or syndicate room.

- ✓ 130 maximum capacity
- ✓ Suitable for private dining
- ✓ Access to courtyard
- ✓ Designated Holly Bar
- ✓ Adjoining breakout/syndicate room available (at extra charge)
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Air conditioning
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking
- ✓ Hard wired internet connection (at additional charge)

MINSTREL HALL



Dimensions (m)			Layout Capacity						
L	W	H	Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
16	6	3.7	100	35	30	35	35	50	70

MINSTREL HALL

Similar to the Glyndwr Suite, the Minstrel Hall is medieval styled with a grand fireplace and Minstrel's balcony as the main focal points of the room. The Minstrel Hall can comfortably accommodate up to 100 theatre style or up to 35 U-shaped and boardroom, with the external doors giving access onto a paved patio area at the front of the hotel. The Minstrel Hall can also incorporate the adjoining Glyndwr Suite, making use of the extra space as a breakout room for tutorials or a syndicate room for a buffet lunch.

- ✓ 100 maximum capacity
- ✓ Suitable for private dining
- ✓ Access to paved patio area at front of hotel
- ✓ Adjoining syndicate/breakout room available (at extra charge)
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Central heating
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking

WILLOW ROOM



Dimensions (m)			Layout Capacity						
L	W	H	Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
8	5.5	2.7	70	15	10	20	20	25	30

WILLOW ROOM

The larger of our two dedicated meeting rooms, the Willow Room can cater for guests requiring either a theatre, U-shaped, classroom or boardroom style set up. This spacious meeting room comes equipped with a projector screen and flipchart, both fixed to the wall ready to use.

- ✓ 70 maximum capacity
- ✓ Dedicated meeting room
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking

MAPLE ROOM



Dimensions (m)		
L	W	H
8	4	2.7

Layout Capacity						
Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
-	-	-	12	12	-	-

MAPLE ROOM

The Maple Room is the smaller of our two dedicated meeting rooms, giving a more intimate atmosphere, ideal for board meetings of up to 12 guests. This meeting room comes equipped with a projector screen fixed to the wall ready to use, as well as sturdy armchairs for your guests' comfort.

- ✓ 12 maximum capacity
- ✓ Dedicated meeting room
- ✓ Boardroom style only
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking

OAK SUITE



Dimensions (m)			Layout Capacity						
L	W	H	Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
7	4	3	-	-	-	14	14	-	-

OAK SUITE

Our smallest function room accommodates a maximum of 14 guests, offering you privacy, intimacy and character. The Oak Suite has its very own ante-room, perfect for arrival tea/coffee and pastries. The large oak arched doors flow gracefully onto the gardens, with outdoor seating available for your guests to relax and unwind during refreshment breaks.

- ✓ 14 maximum capacity
- ✓ Suitable for private dining
- ✓ Comes with private Ante Room
- ✓ Access to garden terrace and grounds
- ✓ Ground floor, although stepped access
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking
- ✓ Not suitable for disabled access

CEDAR ROOM (MILITARY ROOM)



Dimensions (m)			Layout Capacity						
L	W	H	Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
9	5.5	3	40	15	25	20	20	25	30

CEDAR ROOM

The Welsh regimental styled Cedar Room is a delightful alternative to our larger function rooms. Being dual-purpose for both meetings and private dining, the Cedar Room can be adapted to host a maximum of 30 guests in a theatre style set up, or a maximum of 20 guests for banqueting.

- ✓ 40 maximum capacity
- ✓ Suitable for private dining
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking

GARDEN ROOM



Dimensions (m)		
L	W	H
8	5.5	3.8

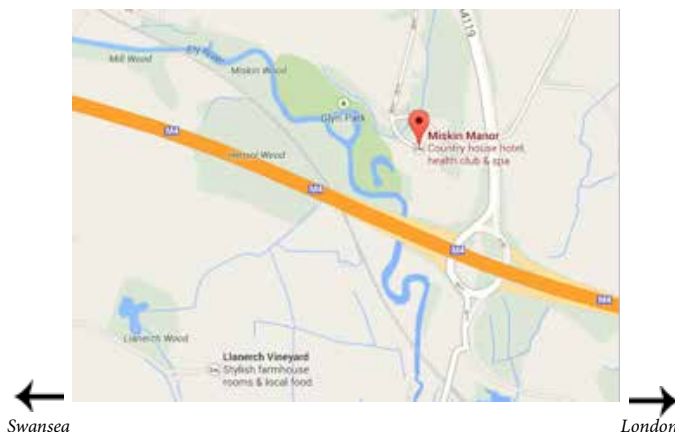
Layout Capacity						
Theatre	U-Shape	Class Room	Board Room	Block Oval	Cabaret	Banquet
40	15	25	25	22 <i>(26 for Afternoon Tea)</i>	25	30

GARDEN ROOM

The beautiful, wood panelled Garden Room offers an equally grand affair for up to 35 guests. Similarly to the Cedar Room, the Garden Room enjoys stunning views of our gardens through a large bay window, and is adjacent to our Meisgyn Restaurant, Lounge Bar and Drawing Room.

- ✓ 40 maximum capacity
- ✓ Suitable for private dining
- ✓ Ground floor
- ✓ Disabled access
- ✓ Access to disabled toilet
- ✓ Natural daylight
- ✓ Free Wi-Fi access and parking

DIRECTIONS & MAP



Miskin Manor Hotel is located approximately 1 mile North of Junction 34 of the M4

Exit Junction 34 of the M4, and follow signs for A4119 Llantrisant and 'Hotel'. Stay in the left hand lane and exit the A4119 at the first left, where there is a dedicated slip road to the hotel and sign-posted Miskin Manor. It is advisable to stay in the nearside lane of the A4119 after the 50 mph speed restriction signs, as the slip road is only half a mile from the M4 junction.

Miskin Manor is set in its own grounds and there is ample complimentary parking spaces onsite for our guests. On your arrival, please feel free to report to the main reception desk where a member of our team will direct you to the function room.

By Train/Taxi: 10 minutes taxi ride from the nearest train station of Pontyclun - ask us about our dedicated and fast taxi service from Premier Cars.

***By Air:** 25 minutes from Cardiff Airport, or our 3 helipads are available for a landing fee of £50.00 or £25.00 for those dining/staying at Miskin Manor).

Main Hotel: **01334 224204**
Business & Events Office: **01443 803954**
conference@miskin-manor.co.uk
www.miskin-manor.co.uk

Miskin Manor Hotel & Health Club
Pendoylan Road, Pontyclun, Nr Cardiff,
Mid Glamorgan, CF72 8ND

DISCOVER
MISKIN MANOR HOTEL
‘THE HIDDEN GEM’
OF SOUTH WALES

With superb facilities, a beautiful backdrop and packages to suit all clients, Miskin Manor is an ideal conference and events venue located just minutes off junction 34 of the M4

- Independent, family run Grade II listed, four star hotel
- 8 versatile function and private dining rooms
- 42 individually furnished bedrooms and 4 self-catering lodges
- FREE onsite parking
- FREE superfast Wi-Fi broadband
- FREE use of our stand alone Health & Fitness Club for all hotel residents Day Delegate and 24 Hour Residential Delegate guests
- 3 helipads located in the Paddock
- 25 acres of national award winning gardens
- 10 minutes drive from Pontyclun Railway Station
- Dedicated Business and Events Team
- Loyalty discounts available
- Preferential accommodation